



STANDARD CLEANING CHECKLIST

Green Machine Cleaning specializes in kitchens, bathrooms, floors and dusting and on each cleaning we'll make sure that those areas shine. The rest of your service is up to you: pick the areas you want us to focus on first and we'll work through all areas of your home according to your priority. We work with our weekly, bi-weekly and monthly clients to ensure that your "trouble spots" are clean. **First-time cleanings may require more time and therefore the first visit is generally more expensive. Cost goes down with frequency.**

Bathrooms

- Sink thoroughly cleaned, disinfected and rinsed
- Tub and/or shower tiles thoroughly cleaned, disinfected and rinsed
- Chrome fixtures cleaned and shined
- Toilets disinfected inside and out, including base and behind
- Vanity top cleaned (more time may be required to remove and replace items on top)
- Mirrors cleaned
- Window sills wiped down
- Trash emptied
- Baseboards dusted or wiped
- Vacuum and/or mop floor
- Dirt removed from woodwork, doorframes and switch plates

Bedrooms

- Carpets vacuumed
- Beds made
- All areas dusted – on top, on front and underneath (all items removed and replaced – more time may be required if there are lots of knick-knacks)
- Picture frames dusted
- Mirrors cleaned
- Window sills cleaned
- Dirt washed from all woodwork, doorframes and switch plates
- Vacuum under bed (if accessible)
- Trash emptied
- Baseboards dusted
- Lampshades wiped down or dusted
- Light general straightening completed

Kitchen

- Countertops and backsplash cleaned (all items removed and replaced)
- Cabinet fronts washed or dusted
- Sinks scrubbed and disinfected
- Floor vacuumed or mopped
- Outside of appliances (oven, microwave, refrigerator, dishwasher, stovetop) cleaned (insides cleaned upon request – ask for details)
- Small appliances wiped
- Window sills cleaned
- Baseboards dusted or wiped
- Dirt removed from woodwork, doorframes and switch plates
- Trash emptied
- Dishes washed
- Wash or dust table and chairs

Other Living Areas, including Hallways and Stairs

- All areas dusted – on top, on front and underneath (all items removed and replaced – more time may be required if there are lots of knick-knacks)
- Upholstered furniture vacuumed
- Cushions and pillows fluffed and straightened
- Hardwood or tile floors damp mopped
- Carpeted floors vacuumed
- Baseboards dusted and cobwebs removed
- Window sills wiped down
- Dirt wiped from all woodwork, doorframes and switch plates
- Glass tables cleaned
- Picture frames dusted
- Lamp shades wiped down or dusted
- Light general straightening